Single Event, Individual and Group Users Liability Application

Toronto Community Housing

This application must be completed and signed by each user that requires the insurance coverage. Please note that payment must be made to the Toronto Community Housing Corporation (TCHC) before coverage can be bound.

Insurance Certificate Number: _____

Name of Individual or Group User:_____

Address: _____

OU # : _____OU Contact :_____

Batch No. (when processing payment): _____

Complete for Special (Single) Events: - SECTION #1

Method of Payment to **TCHC**: ( ) Cert. Cheque ( ) Money Order

Name of Individual Arranging Event: _____

Event Contact, Telephone Number: (Bus.) _____ (Res.)_____

Type and Details of Event: _____

Estimated No. of Attendees: _____ Will alcohol be served?** ( ) Yes ( ) No

*(**All events involving alcohol require additional Host Liquor Liability Insurance coverage & Smart Serve Certificate.)*

Date of Event: ___/____/____ Rate for Event: $ _____ .(included 8% Sales Tax)
mm dd yy

Location **(address)** of Event: _____

Complete for all Individual and Group Users: - SECTION #2

Effective Date of Coverage: ____/_____/_____
mm dd yy

How often does Individual or Group meet? ( ) Weekly ( ) Monthly

Group Contact Name: _____ Telephone No. _____

Provide Details on Group Activities: _____

I/We declare that to the best of my/our knowledge, the statements set forth herein are true.

Date: _____Signature of Applicant: _____

Please note: This is a **One Time Single Event** coverage. **Insurance premium will not be refunded** should applicant **alter the date of** or **cancel the event** for any reason**.**

Send completed application to :

TCHC Risk Management & Insurance Section
931 Yonge Street, Toronto, Ontario, M4W 2H2
Facsimile: (416) 981-4330